

## WiseIndex<sup>™</sup>

### A document & drawing management solution

WiseIndex is a latest web based document archiving solution. Company can store their digital documents in WiseIndex and free themselves from the clutter. WiseIndex archives documents and also manages revisions of control.



## **KEY FEATURES**





### Web Based Central Archiving & DMS Solution

WiseIndex is a latest web based document archiving solution. Company can store their digital documents in WiseIndex and free themselves from the clutter. WiseIndex archives documents and also manages revisions of control.



### Authenticated Access to Record

In WiseIndex no one can access any record without proper access. You can customize who can access what based on Role and Access Group Control.



## **Powerful Integrated Search Engine**

WiseIndex includes many intuitive searching features so that you can find all your documents within seconds. WiseIndex comes includes powerful search engine which lets you search meta-data as well as full text search on all types of documents. WiseIndex also includes a powerful OCR engine that automatically extracts texts from scanned documents helping you search texts inside the raster documents as well.





### Advanced CAD Viewer with 3D

WiseIndex brings powerful CAD capabilities right to your browser. It offers a powerful 2D/3D CAD viewer with multi-format support, text search, CAD object tree exploration, and Xref linking. Access and interact with your CAD files effortlessly—no extra software required.



#### **Revision Control**

WiseIndex is a latest web based document archiving solution. Company can store their digital documents in WiseIndex and free themselves from the clutter. WiseIndex archives documents and also manages revisions of control.



#### **Audit Trails**



WiseIndex records every action in the archive made by its users. That means you always stay on top of your document's life-cycle

### Annotation



Using our viewer CSPanorama, you can create various annotations on top of the documents to interact with your teammates. The annotations are stored on a separate layer, and do not change the original document.



#### **Encrypted Files in the Server**

Documents are encrypted (i.e. stored on a disk or in the cloud) preventing access by unauthorized users.



#### **Automatic Back up**

You gain complete control over when and how to back up your files and data using WiseIndex.



The average executive wastes six weeks annually searching for important documents lost in among the clutter.

- Wall Street Journal

# **Benefits of SaaS Based WiseIndex**





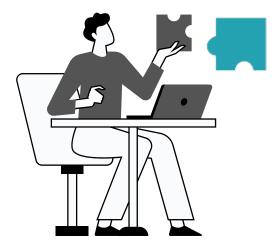
Software as a Service (SAAS)-based Document Management Systems (DMS) offer several advantages over traditional on-premises systems. Here are some of the key benefits:

#### **Scalability**

**Easy to Scale:** As your business grows, you can easily scale up or down the storage capacity and user access without the need for significant infrastructure changes.

**Flexible Plans:** You can select plans that meet your needs and upgrade as requirements evolve, paying only for the resources you use.





### **Collaboration & Integration**

**Improved Collaboration:** Multiple users can work on documents simultaneously, share files, leave comments, and track changes in real-time.

**Easy Integration:** Many SaaS DMS solutions integrate seamlessly with other business tools (CRM, ERP, email, etc.), streamlining workflows.

### **Automatic Updates**

**Always Up-to-date:** SsaS providers handle all software updates, ensuring that you always have access to the latest features and security patches without having to manage the update process yourself.



### **Security**

**Enterprise-Level Security:** SaaS providers typically offer advanced security features like encryption, two-factor authentication, and regular data backups, ensuring that documents are safe.

**Data Redundancy:** With cloud storage, your documents are often backed up across multiple locations, reducing the risk of data loss due to hardware failure or other disasters.

